Cisco Learning Network Space

Student Portal,
Online eReader,
Cisco eReader for Windows v1.0.19,
and Cisco eReader for iPad v1.4

System Requirements

Cisco Learning Network Space – System Requirements	
Memory	Recommended RAM: 4 GB
Operating Systems	**Browsers**
Windows XP SP3, Windows 7, Windows 8	Firefox 19.0 or greater
	Chrome 18.0.x or greater
Mac OS X 10.6.8/Snow Leopard or greater (10.7.x/Lion and 10.8.x/Mountain Lion)	Firefox 19.0 or greater
	Chrome 18.0.x or greater
	Safari 5.1.7 or greater on Mac only

- **Support Information:**
- Please send email to the following aliases:

    General Users: LearningSpace@external.cisco.com

CLNSpace Activation Info for Student Kits

- The course materials will be delivered to you through the Cisco Learning Network Space platform. You will receive an email with Subject titled: **Activation Info for Student Kit with the part number of the kit**

- •This email will give you the URL to login to the Cisco Learning Network Space along with the access code you will need to redeem your course material. (see yellow highlights)

Cisco Learning Network Space
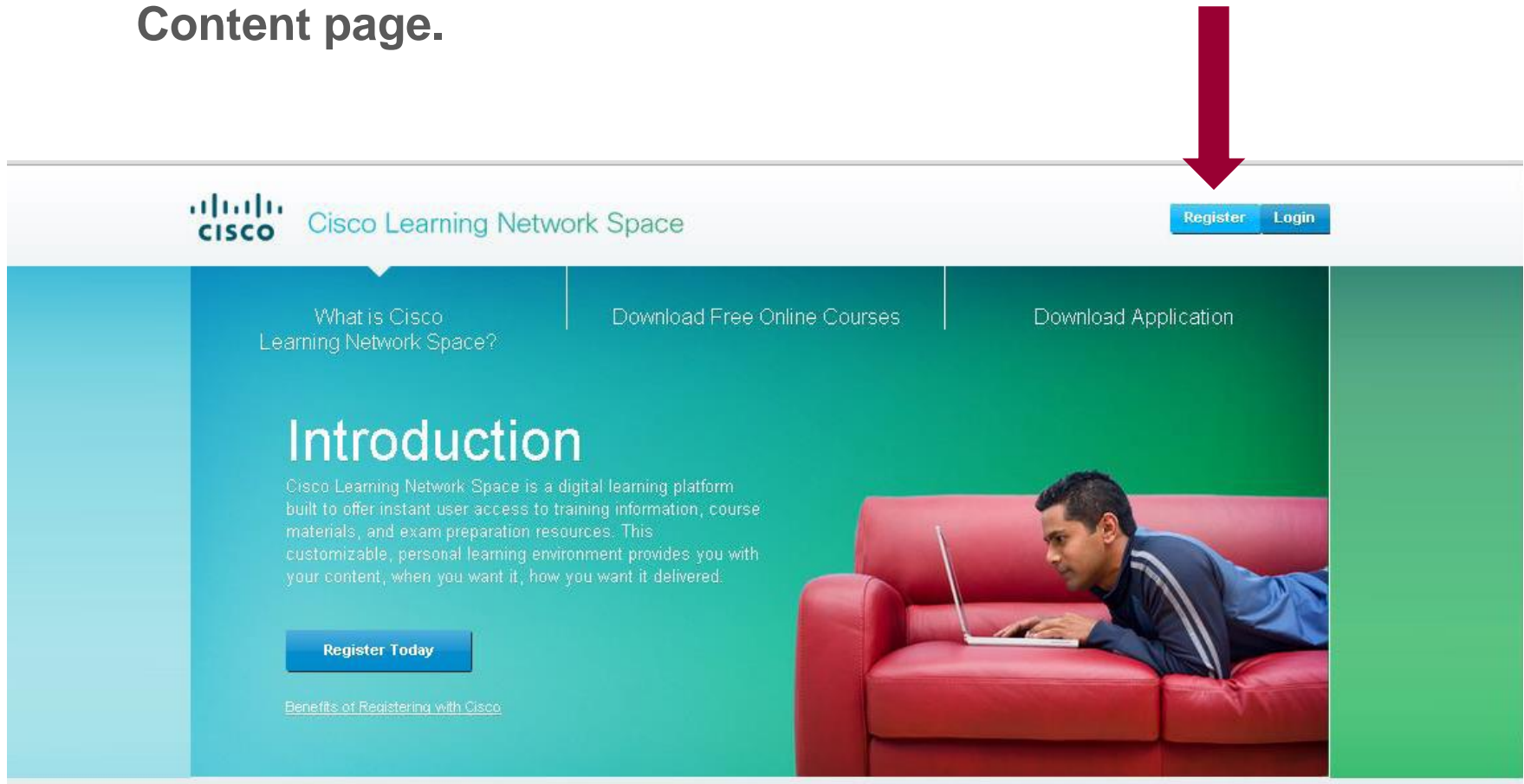
Student Portal

Redeem the dBook

- Before you can redeem the access code emailed to you, you must first register with Cisco.com to establish a username and password (aka CCOID).

- We will not discuss the registration process here.

Redeem the dBook

- When you log in to the Cisco Learning Network Space, you will need to click the **My Content tab to navigate to your My Content page.**

Redeem the dBook

- To redeem your access code, copy it from the email you received and paste it into the Redeem your access code here: field.
- Press the Submit button.

Redeem the dBook

- The My Content section will now display the individual components (modules) of the student kit purchased. In the example, both the student guide and the lab guide are available to open.

To open the dBook, click the content title in the My Content section.

Cisco Learning Network Space

Online Cisco eReader

Open Online eReader

- The online Cisco eReader will pop open in a new window. Make sure to allow Pop Ups from your browser.
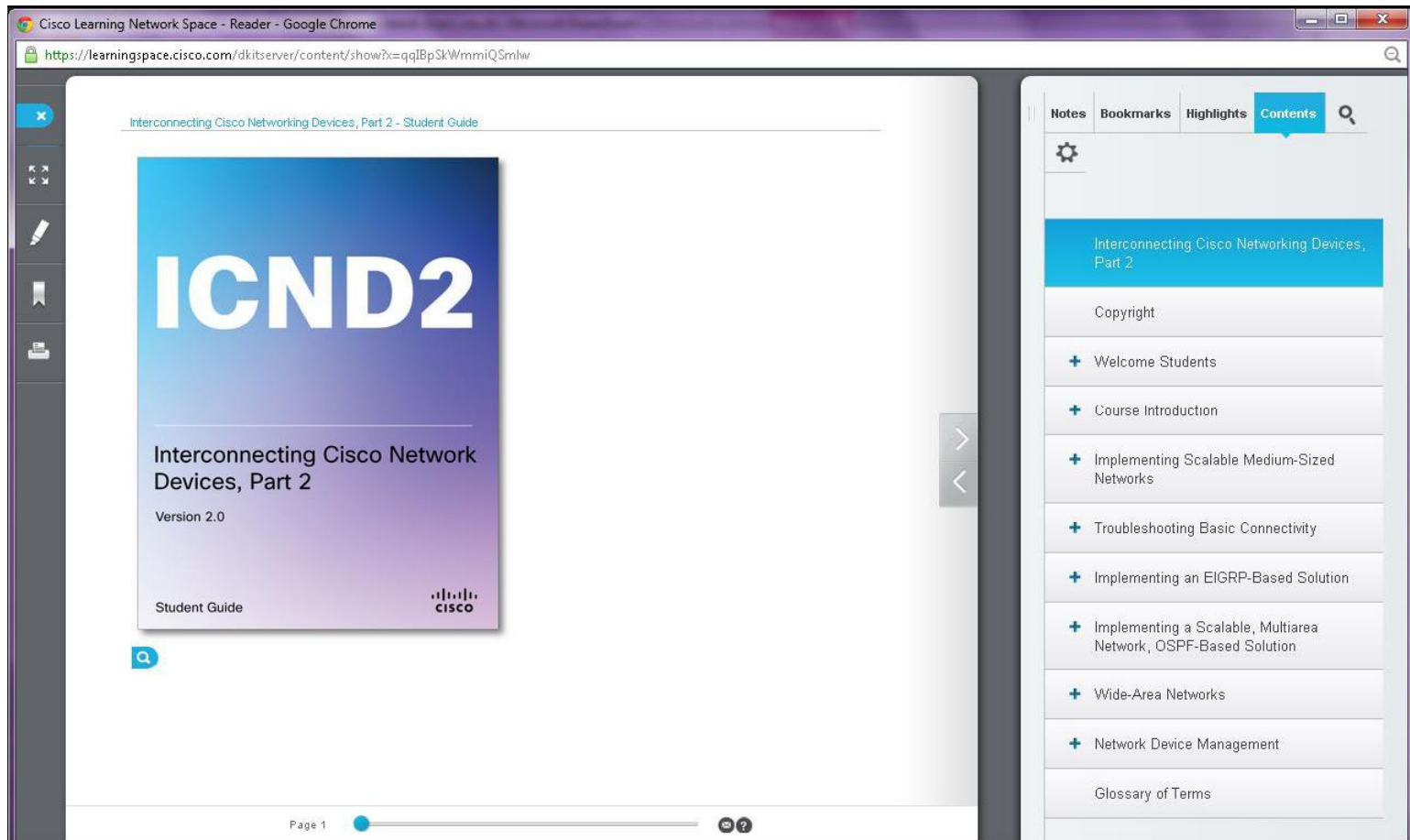
Facts about the Online eReader

- Each CCOID user may launch up to 5 simultaneous Online eReader sessions across multiple machines/browsers.

- Attempts to open more Online eReader sessions will result in a notice to close some of the active sessions.

- Any idle session will time out in 90 minutes. You can keep a session active by navigating around, annotating, searching, or saving settings. Scrolling up or down will not reset the timeout timer.

Navigating the Online eReader

- <u>Navigation Scroll Bar and Go to page</u>: The navigation scroll bar and Go to page textbox appear on the bottom of the application**.** Use these to quickly navigate to specific pages.

- <u>Back to page</u>: To go back to the last page viewed, click **Back to page <last_page_number>** near the top right of the Annotations Pane.

- <u>Content Scroll Bar</u>: The scroll bar appears to the right of the content area when the text on a page is longer than the viewing space of the reader.

Navigating the Online eReader

- Next page / Previous Page: To go to the next page, click the right arrowhead on the right side of the page. To go to the previous page, click the left arrowhead on the right side of the page.

- Magnify Image: To enlarge an image or videos within the Online eReader, click the magnifying glass icon on the bottom right corner. Click the X on the upper right hand corner to close.

Online eReader – Left Toolbar

- Exit eReader: Always use this button to properly close the user session with the CLNSpace server. Do not use the browser's Close button (the X at the top right of the browser) to close the reader as this will leave the session active until the session has timed out (currently set to 90 minutes).

- Full Screen: This toggle feature is used to engage the full screen viewing mode.

- Bookmark: This toggle button can be clicked to add/remove bookmarks based on the currently viewed page. A list of bookmarks will appear in the Bookmarks tab in the Annotations Pane.

Online eReader – Left Toolbar

- Print: This allows you to print up to 10 individual logical pages. A logical page is whatever is shown in the Content Pane. Depending on the length of the logical page being printed, that logical page may print out to a few physical pages on paper.

- Feedback: This allows you to provide feedback.

- FAQ: This displays the Frequently Asked Questions.

Online eReader – Annotations Pane

Functions and Options Available
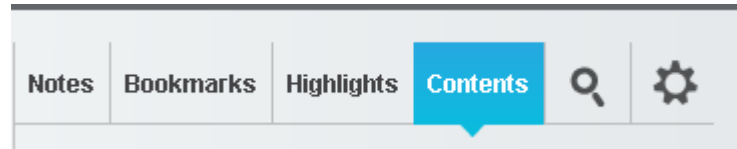
- <u>Notes</u>: Use this tab to compose notes on a given page or topic. All user notes are exportable and printable (by clicking Export or Print Notes, respectively, at the top of the Notes tab once a note has been added) .

- <u>Bookmarks</u>: Click to view, edit and manage previously entered bookmarks.

- <u>Highlights</u>: Select this tab to view, add/edit comments to and manage previously highlighted material. User comments can be copied from the edit box.

Online eReader – Annotations Pane

- <u>Contents</u>: Click this tab to view the Table of Contents. The Table of Contents can also be used to navigate through the dbook (digital book).

- <u>Search</u>: Click the magnifying glass to search for text material, highlighted passages, bookmarks and your notes. You can click the Course radio button to search for text in the course material. Or you can click the Notes/Highlights/Bookmarks to search the annotations that you've made in the form of Page Notes, Highlight Comments, and Bookmark Titles.

- <u>Settings</u>: Click the gear icon to customize the highlight color, text size and font style. Remember to click **Save Settings** to keep your changes.

Online eReader – Annotations Pane

Highlights

- Highlight: To highlight text in the Content Pane, select the text to be highlighted, right-click to bring up the right-click menu, then select Highlight.

- Adding a Highlight Comment: To add a comment to highlighted text, click the Highlights tab in the Annotations Pane, find the highlighted text that you want to add comments to, then click the text box beneath it.

- Removing a Highlight: To remove a highlight, right-click on the highlighted text in the Content Pane, then select Remove.

Online eReader – Annotations Pane

- <u>Synchronize Annotations</u>: To synchronize your annotations with the server, right-click anywhere in the Content Pane to bring up the right-click menu, then select Reload.

Additional Information

For additional information on the Online eReader, the User Guide can be downloaded from the Cisco Learning Network Space landing page under <u>Download Free Online Courses</u>.

Cisco Learning Network Space

Online Cisco eReader for Windows

Download Cisco eReader for Windows

System Requirements

Windows 7 (all versions), or Windows 8+

Download Cisco eReader for Windows

- Log in to Cisco Learning Network Space using your CCOID.

- From the landing page, click **Download Application**, then click **Get the Application**. (See: Windows eReader – Download 1.)

Or:

- From the landing page, click **My Content**, then click **Download Application** in the purple box on the right. (See: Windows eReader – Download 2.)

Windows eReader – Download 1

Windows eReader – Download 2

Facts about Cisco eReader for Windows

- Each CCOID user may register up to 5 devices that can run an offline eReader such as the Cisco eReader for Windows (or the Cisco eReader for iPad, when it its available).

- Attempts to register more devices will result in a notice to de-register some of the devices.

- When a device is de-registered, all content downloaded to that device will be deleted, and any annotations that were added to the content but not synced with the server will be lost.

- Annotations made on your local device are saved to the device. Local annotations are not available on other devices until you sync them with the server.

Facts about Cisco eReader for Windows

- <u>Logout</u>: Logging out of the eReader will end your user session. The next time you start Cisco eReader, you will need an internet connection and you will **need to log back in.**

- <u>Exit</u>: Exiting the eReader without logging out will not end your user session. The next time you start Cisco eReader, you will **not** need to log back in, i.e., you will not need an internet connection to read your dbooks.

Starting Cisco eReader for Windows

Starting Cisco eReader for Windows for the first time

- You will need an internet connection.

- Log in using your CCOID.

- Your Library will show the same list of dbooks as in your 'My Content' on Cisco Learning Space Network.
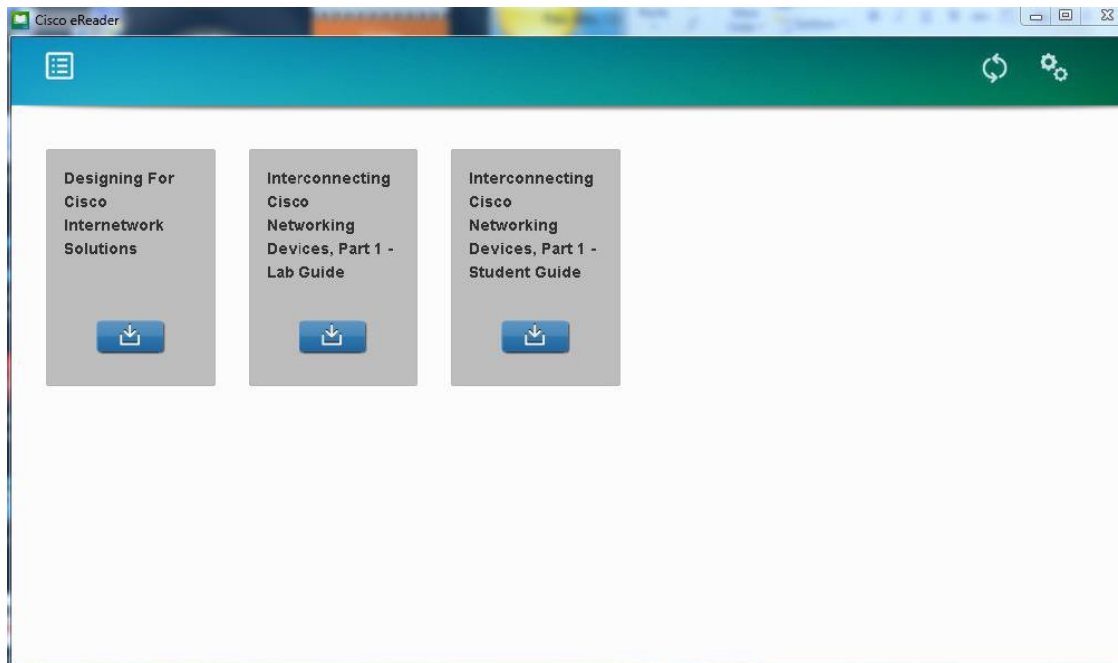
Starting Cisco eReader for Windows

- Download the dbooks that you want to be available offline by clicking the download icon in the dbook image (leftmost image).

- The green status bar will display the download progress (middle image).

- Click the dbook when it is ready to read (rightmost image).
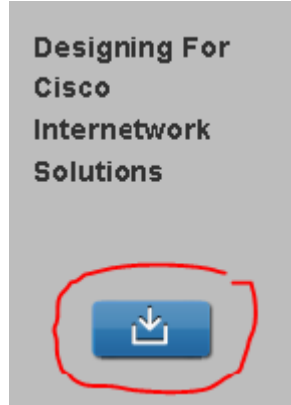
Navigating Cisco eReader for Windows
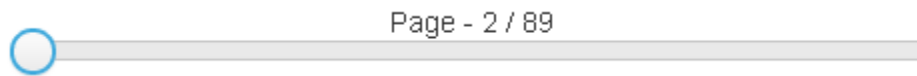
- <u>Navigation Scroll Bar</u>: The navigation scroll bar appears on the bottom of the Content Pane. Use it to quickly navigate to specific pages.

Page - 2 / 89

- <u>Content Scroll Bar</u>: The scroll bar appears to the right of the content area when the text on a page is longer than the viewing space of the reader.

Navigating Cisco eReader for Windows

- <u>Next page / Previous Page</u>: To go to the next page, click anywhere below the bookmark icon at right edge of the page. To go to the previous page, click anywhere at the left edge of the page. When your mouse is over the correct area, the right or left arrow will be displayed.
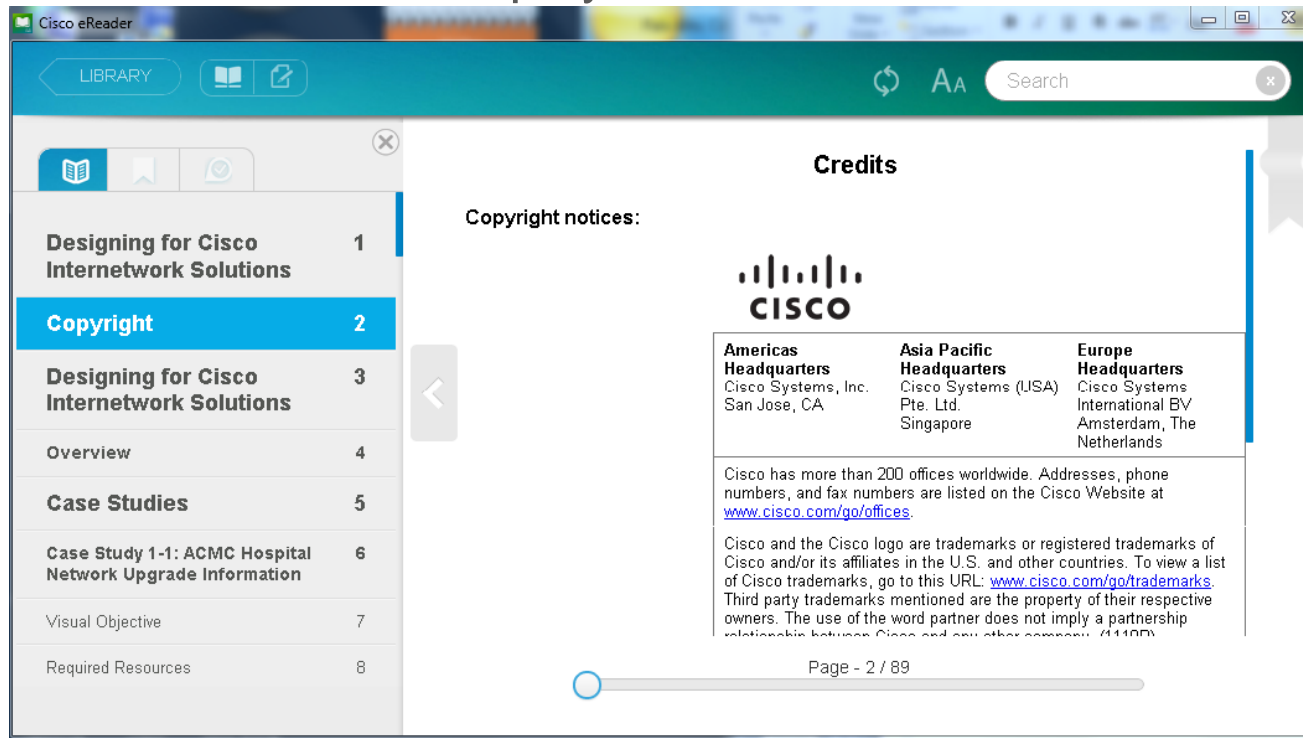
eReader for Windows – Top Toolbar

- <u>Library</u>: Click to display your Library.
- <u>Contents-Bookmarks-Notes</u>: Click to view the Contents-Bookmarks-Notes pane.
- <u>Page Notes</u>: Click to view the Page Notes pane.
- <u>Sync</u>: Click to synchronize your annotations with the server.
- <u>Font Size</u>: Click to change the display font size.

eReader for Windows – Top Toolbar

- <u>Search</u>: Use the Search box to search for text in the course material, highlighted passages, highlight comments and page notes. You can click **All** or **Content** or **Highlight** or **Note** or **Page Note**, respectively, to specify which search results to view.
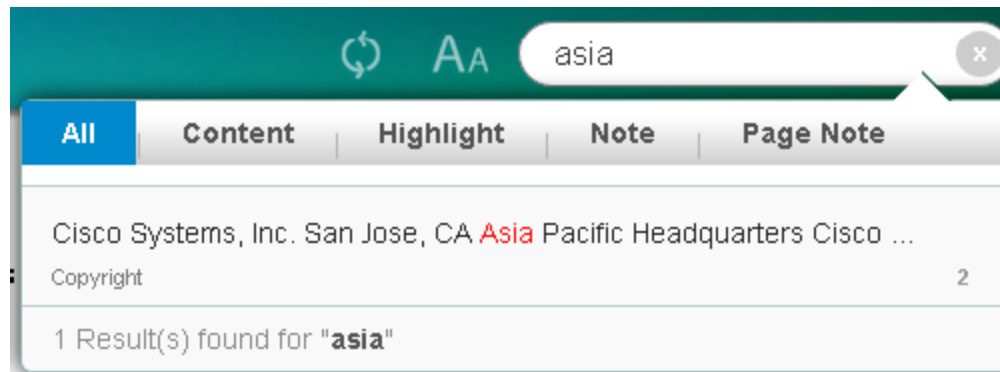
Windows eReader – Annotations Pane

Functions and Options Available:

- Contents: Click to view the Table of Contents. The Table of Contents can also be used to navigate through the dbook.

- Bookmarks: Click to view previously saved bookmarks. Bookmark notes can only be added/edited in the Online eReader.

- Highlights: Click to view, add/edit comments to and manage previously highlighted material. User comments can be copied from the edit box.

Windows eReader – Annotations Pane

Highlights

- Highlight: To highlight text in the Content Pane, select the text to be highlighted, right-click to bring up the right-click menu, then select Highlight.

- Adding/Editing a Highlight Comment: To add/edit a comment to highlighted text in the Content Pane, right-click on the highlighted text, then select Note.

- Removing a Highlight: To remove a highlight, right-click on the highlighted text in the Content Pane, then select Remove Highlight.

Windows eReader – Other Annotations

- <u>Page Notes</u>: Use this pane to view notes on a given page or topic. Page notes can only be added/edited in the Online eReader.
- <u>Bookmark</u>: This toggle button is located at the top right of every page. Click to add/remove a bookmark on that page. A list of bookmarks will appear in the Bookmarks tab in the Annotations Pane.

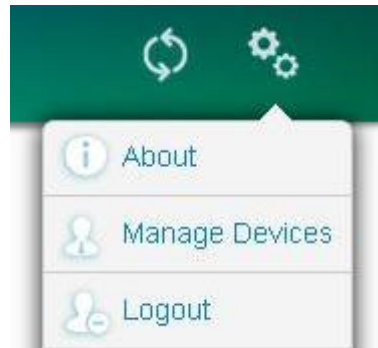# Windows eReader – Library Toolbar

- <u>Icon/List View</u>:   Click to toggle between Icon View and List View.

- <u>Remove a dBook</u>: Right-click on the dbook to bring up the right-click menu. Select Remove a Book.

- <u>Sync</u>: Click to synchronize your annotations with the server.

Windows eReader – Library Toolbar

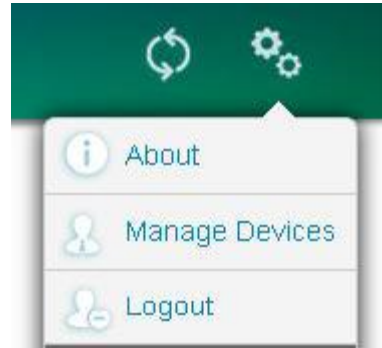- Settings: ⚙ Click to bring up the settings menu.

Setting Menu functions:

- About: Click to see the version information, Privacy Policy and Legal notice.

# Windows eReader – Library Toolbar

Settings Menu functions:

- Logout: Click to log out of your session. The next time you start Cisco eReader, you will **need to log back in.**

- Exit: Click the X at the top right of the window to exit without logging out. The next time you start Cisco eReader, you will **not** need to log back in, i.e., you will not need an internet connection to read your dbooks.

Windows eReader – Library Toolbar

Settings Menu functions:
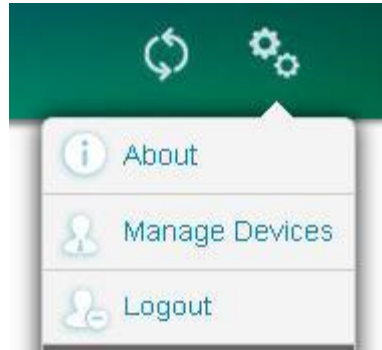
- <u>Manage Devices</u>: Click to display your list of registered devices. Your device is registered when you log in and start Cisco eReader for Windows or iPad the first time on that device.

- Click Deregister to deregister a device.

- **Important** – Deregistering a device will delete all dbooks that you downloaded to that device, and any unsynced annotations will be lost.

Cisco Learning Network Space

Online Cisco eReader for iPad v1.4

Download Cisco eReader for iPad

System Requirements

iPad 3, iPad 4, iPad mini

iOS 6.1.3 and above

Download Cisco eReader for iPad

- The Cisco eReader for iPad is available for download from the Apple App Store.

Facts about Cisco eReader for iPad

- Each CCOID user may register up to 5 devices that can run an offline eReader such as the Cisco eReader for iPad (or the Cisco eReader for Windows).

- Attempts to register more devices will result in a notice to de-register some of the devices.

- When a device is de-registered, all content downloaded to that device will be deleted, and any annotations that were added to the content but not synced with the server will be lost.

- Annotations made on your local device are saved to the device. Local annotations are not available on other devices until they are synced with the server.
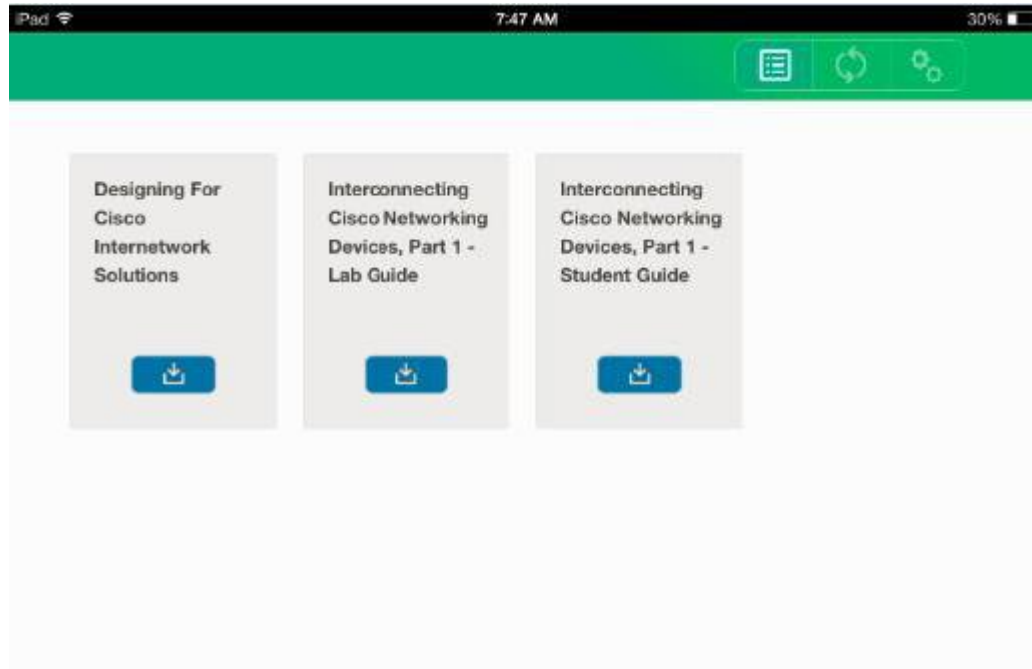
Facts about Cisco eReader for iPad

- <u>Logout</u>: Currently there is no logout capability. Your user session will remain active even after exiting the eReader.

- <u>Exit</u>: Exiting the eReader without logging out will not end your user session. The next time you start Cisco eReader, you will **not** need to log back in, i.e., you will not need an internet connection to read your dbooks.
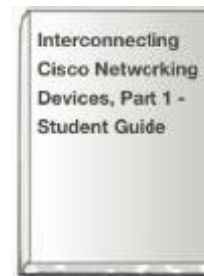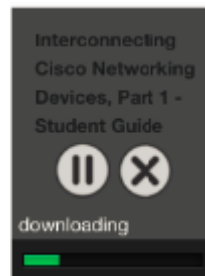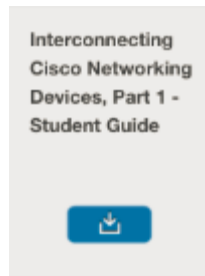
Starting Cisco eReader for iPad

Starting Cisco eReader for iPad for the first time

- You will need an internet connection.

- Log in using your CCOID.

- Your Library will show the same list of dbooks as in your 'My Content' on Cisco Learning Space Network.

Starting Cisco eReader for iPad

- Download the dbooks that you want to be available offline by tapping the download icon in the dbook image (leftmost image).

- The green status bar will display the download progress. You can pause or stop the download, if needed (middle image).

- Tap the dbook when it is ready to read (rightmost image).

Navigating Cisco eReader for iPad

- <u>Navigation Scroll Bar</u>: The navigation scroll bar appears at the bottom when you tap anywhere in the content pane, except at the left or right edge or on a link. Use the scroll bar to quickly navigate to specific pages.

- <u>Previous Page</u>: To go to the previous page, tap anywhere along the left edge, or swipe from left to right.

- <u>Next Page</u>: To go to the next page, tap anywhere along the right edge, or swipe from right to left.

eReader for iPad – Top Toolbar

Top Toolbar: Tap anywhere in the content pane (except at the left or right edge or on a link) to display the top toolbar.
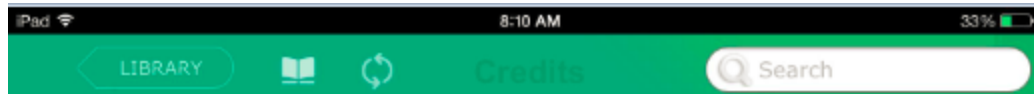

Functions and Options Available

- Library: [LIBRARY] Tap to display your Library.

- Annotations Toolbar: Tap to display the Annotations top toolbar.

- Sync: Tap to synchronize your annotations with the server.

eReader for iPad – Top Toolbar

Functions and Options Available

- <u>Search</u>: Use the Search box to search for text in the course content, highlight comments, highlighted passages, and page notes. You can tap **All** or **Contents** or **Notes** or **Highlights** or **Page Notes**, respectively, to specify which search results to view.
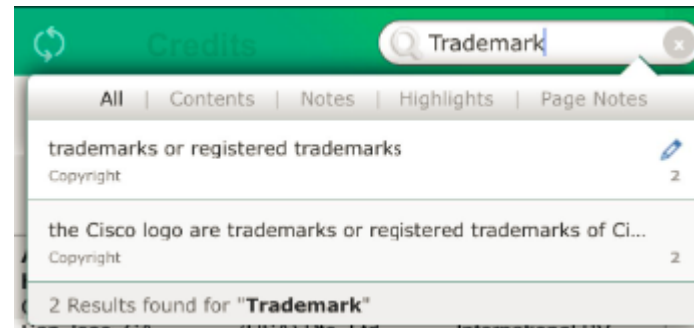
eReader for iPad – Annotations Toolbar

- <u>Contents</u>: Tap to view the Table of Contents.
- <u>Bookmarks</u>: Tap to view previously saved bookmarks. Bookmark notes can only be added/edited in the Online eReader.
- <u>Highlights</u>: Tap to view your highlight comments/notes.
- <u>Page Notes</u>: Tap to view your page notes.

Use any of the above to navigate through the dbook.

Tap to go back to your dbook content.

eReader for iPad – Annotations Toolbar

Annotations – Highlights

- Highlight: To highlight text in the content, press the text to be highlighted and to bring up menu, then select Highlight.

- Adding/Editing a Highlight Comment: To add/edit a comment to highlighted text, tap the highlighted text to bring up the menu, then select Note.

- Removing a Highlight: To remove a highlight, tap the highlighted text to bring up the menu, then select Remove Highlight.
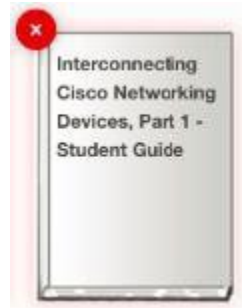
eReader for iPad – Annotations

Annotations – Bookmarks and Page Notes

- Bookmarks: Tap this toggle to set or remove a bookmark.

-

- Page Notes: Tap to view your page note. If the icon is grayed out, then there is no page note on that page. Note that page notes can only be added in the Online eReader.

eReader for iPad – Library Toolbar

- Icon/List View: Tap to toggle between Icon View and List View.

- Remove a dBook: Press the dbook icon to bring up the X icon at the top left corner of the dbook icon, then press the X.

Interconnecting Cisco Networking Devices, Part 1 - Student Guide

- Sync: Tap to synchronize your list of dbooks with the server.

eReader for iPad – Library Toolbar

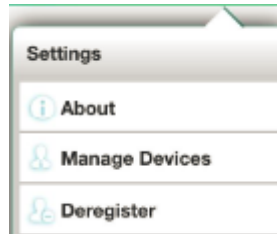- Settings: ⚙ Tap the gears icon to bring up the settings menu.

  Setting Menu functions:

Settings
ⓘ About
👤 Manage Devices
👤 Deregister
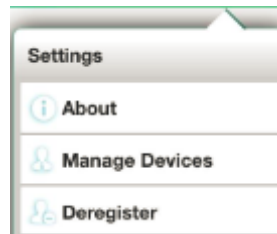
- About: Tap to see the version information, Privacy Policy and Legal notice.

eReader for iPad – Library Toolbar

Settings Menu functions:

- Manage Devices: Tap to display your list of registered devices. Your device is registered when you log in and start Cisco eReader for iPad or Windows the first time on that device. Tap on a device name to deregister that device.

- Deregister: Tap to deregister your iPad device.

- **Important** – Deregistering a device will delete all dbooks that you downloaded to that device, and any unsynced annotations will be lost.

Cisco eReader for iPad – App Settings

- Tap the **Settings** app on your iPad.

- Tap **Cisco eReader** in the left pane.

- The right pane will display the build details and allow you to set a setting.
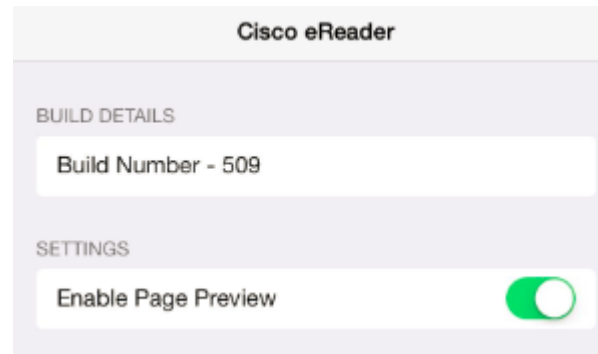
- Enable Page Preview: Toggle enable/disable page preview. Page preview allows you to see part of the next page when swiping up on a page.

Thank you.